



CORRIGENDUM

With reference to tender no: [AIIMS/Pat/Tender/Security/2015-16/738](#) dated 20/01/2017, regarding tender for Providing Security Services at AIIMS Patna, a pre-bid meeting was held on 28/01/2017 in committee hall, medical college building, AIIMS Patna.

The issue raised by the firms were discussed and the committee recommended for the following corrigendum to be issued:-

1. On page No. 4 Point No. 10 of Technical Bid "Trade Licence No." Is deleted.
2. On page No. 4 Point No. 3 (c) of Technical Bid "Do you have licence to keep armed guards and licence for gun/shots should also be enclosed" will be read as "Please enclose licence for guns/shots of current employees along with undertaking that the agency will provide licensed gun man if they get the work".
3. The Agency shall provide 10 walki-takis for internal communication inside the campus apart from the Uniform and other belongings as mentioned in clause 10 of Terms & Conditions at page no. 14 at their own cost (from their service charge).
4. The Agency should ensure that the security personnel deputed are at least 10th Standard (Matric) pass. Height of Male Security Guards must be more than 165 cm and for Lady Security Guards it must be more than 155 cm. The agency will get their antecedents, character and conduct verified by police department and submit complete record of such verification reports to the institute.
5. All the Security Personal has to mark their attendance in Biometric Attendance System in addition to Manual attendance. The Agency should provide duty roster of each shifts and each post on every Friday for the week starting from Monday. Changes in duty roster after finalisation must be de-courage however changes on justified grounds may be done after taking prior approval of AIIMS authorities.
6. The Agency shall submit following documents for release of payment along with the in addition to documents/certificates mentioned in point no. 21 of Terms & Conditions at Page No. 15
 - a) Salary Sheet of Security Personals (Both hard & soft copies)
 - b) Bank Advice
 - c) ECR sheet generated from EPFO website for/indicating employees deputed at AIIMS Patna
 - d) EPF and ESIC contribution challans
 - e) Details of ESIC contribution of each security personal along with their UAN and ESIC code generated from website of ESIC for/indicating employees deputed at AIIMS Patna.
 - f) Photocopy of Attendance Register



ALL INDIA INSTITUTE OF MEDICAL SCIENCES PATNA

अखिल भारतीय आयुर्विज्ञान संस्थान पटना



::2::

7. In Terms and Conditions of Tender Document Penalty Clause is added as under:

Sl. No.	Types of Irregularity	Penalty
1	First Time misbehaviour of Security Personnel with Patients, Officials and Student or any other person (if found genuine)	Warning to Concerned Security Guard and Deduction of Rs. 1,000/- from total bill amount per instance.
2	Second time misbehaviour of Security Personnel with Patients, Officials and Student or any other person by the same Guard (if found genuine)	Termination of Concerned Security Guard and Deduction of Rs. 5,000/- from total bill amount per instance.
3	Involvement of Security Personnel in Group Representation/ Strike/ Lock Out etc.	Warning to the Company and Penalty of Rs. 50,000/- from total bill amount per instance. Repetitive action by security personal will lead to termination of contract with 30 Days notice.
4	If the security personnel deployed by the agency any time are found absent from duty or sleeping or found engaged in irregular activities (1st Instance)	Warning to concerned Guard and Deduction of One Day Salary on Pro-Rata basis along with deduction of Rs. 1000/- from total bill amount per instance.
5	If the security personnel deployed by the agency any time are found absent from duty or sleeping or found engaged in irregular activities (1st Instance)	Termination of concerned Guard and Deduction of One Day Salary on Pro-Rata Basis along with deduction of Rs. 1000/- from total bill amount per instance.
6	In case of any loss that might be caused to the AIIMS, PATNA due to lapse on the part of the security personnel deployed by the Agency	Deduction of appropriate amount to make the loss good along with penalty of Rs. 5,000/- per instance.
7	If the agency fails to pay said monthly wages to the employees till 10th day of current month	The agency may be penalised by the Client for an amount not less than Rs. 10,000/- per instance.
8	If the agency fails to pay the employees even till the last day of current month	The agency may be penalised by the Client for an amount not less than Rs. 20,000/- per instance.
9	Repetitive delay in payment by the agency	Client may even terminate the contract with 30 days notice. The act may also attract blacklisting of the firm. Decision of AIIMS authorities in this regard will be held supreme and unchallengeable

8. The last date of the submission of the tender is extended from upto **21/02/2017 14:00** hrs

sd/-
Administrative Officer
AIIMS Patna