

Tender

For

Consultancy Services for Auditorium interior works

At

All India Institute of Medical Sciences, Patna

<b>NIT Issue Date</b>	:	11/03/2017
<b>NIT No.</b>	:	AIIMS/Pat/Tender/Project/Consultancy/2016-17/2549
<b>Pre-Bid Meeting</b>	:	17/03/2017 at 15:00 hrs
<b>Last Date of Submission</b>	:	03/04/2017 upto 14:00 hrs



**All India Institute of Medical Sciences, Patna**

Phulwarisharif, Patna, Bihar 801507

Telephone: **0612-2451203**, Email: [procurement@aiimspatna.org](mailto:procurement@aiimspatna.org)

[www.aiimspatna.org](http://www.aiimspatna.org)

All India Institute of Medical Sciences, Patna (AIIMS) invites sealed tenders from Consultants for Rendering Consultancy Services for **800-1000** seating capacity auditorium interior works including acoustics false ceiling, wall paneling, hardwares, electric works, audio-video system, stage lighting, stage furnishing, carpet, chairs and miscellaneous works at All India Institute of Medical Sciences, Patna. The estimated Project Cost of this work is 7.00 Crore.

S.No	Item Description	Estimated cost	EMD (Rs.)
01.	Consultancy Services for Auditorium interior works at AIIMS Patna	Rs. 3,50,000	Rs. 7,000

Quotation should be sealed and super-scribed with tender number and address to:

“Administrative Officer  
All India Institute of Medical Sciences, Patna  
Phulwarisharif-801507, Patna (Bihar)”

The sealed quotations should reach the Institute, latest by 17/03/2017 at 02:00 PM and it will be opened on same day at 03:30 PM in **the Administrative Office, AIIMS Patna** in the presence of the bidder(s) or their authorized representative(s), who will present at the scheduled date and time.

#### Terms & Conditions:

1. **Preparation and Submission of Tender:** The tender should be submitted in two parts i.e. Technical Bid and Financial Bid. The Technical Bid and the Financial Bid should be sealed by the bidder in two separate covers “**Technical Bid for Consultancy Services for Auditorium interior works**” and “**Financial Bid for Tender for Consultancy Services for Auditorium interior works**”. Both Sealed Envelopes should be kept in a main/ bigger envelope super-scribed as “**Tender for Consultancy Services for Auditorium interior works**”.
2. **Earnest Money Deposit:** The bidder shall be required to submit the Earnest Money Deposit (EMD) for an amount of Rs. 7,000/- (**Rupees Seven thousand only**) by way of demand drafts only. The demand drafts shall be drawn in favour of “**All India Institute of Medical Sciences, Patna**”. The demand drafts for tender fee and earnest money deposit must be enclosed in the envelope containing the technical bid. The EMD of the successful bidder shall be returned after the successful submission of Bank Guarantee/ Security Deposit and for unsuccessful bidder(s) it would be returned after award of the contract. Bid(s) received without demand drafts of EMD will be rejected.
3. **Tender Fee:** Tender fee will be Non-refundable amount of Rupees One thousand only (Rs. 500/-).
4. **Validity:** The quoted rates must be valid for a period for 180 days from the date of closing of the tender. The overall offer for the assignment and bidder(s) quoted price shall remain unchanged during the period of validity. If the bidder quoted the validity shorter than the required period, the same will be treated as unresponsive and it may be rejected.
5. **"PRE –BID Meeting"** with the intending bidders shall be held on 17/03/2017 2017 from 03:00 P.M. onwards at AIIMS, Patna.

6. The tender document can be downloaded from the AIIMS websites [www.aiimspatna.org](http://www.aiimspatna.org) "Corrigendum, if any, would appear only on the AIIMS web site and not be published"
7. Information and Instructions for bidders posted on website shall form part of bid document.
8. The bid document consisting of scope of work and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website [www.aiimspatna.org/](http://www.aiimspatna.org/)
9. Not with standing anything stated above, AIIMS, Patna reserves the right to assess the capabilities and capacity of the tenderers to perform the contract in the overall interest of AIIMS, Patna.
10. The tenderer(s) is/are required to quote strictly as per the terms and conditions, specifications, standards given in the tender documents and not to stipulate any deviations.
11. AIIMS Patna reserves the right to reject any or all tenders or cancel/withdraw the Invitation for Bids without assigning any reason whatsoever and in such case no tenderer / intending tenderer shall have any claim arising out of such action.

## **12. Eligibility Criteria:**

- a) The consultant should have experience in design & preparation of detail project report for auditorium interior works including acoustic, audio-video, lighting, stage furnishing, carpet chairs etc. complete.
- b) The consultant should have experience of minimum three auditorium interior works each of minimum 700 seating capacity.
- c) The consultant shall submit documentary evidence in support of having experience of providing consultancy and preparing Design & Detail project report in auditorium interior works.

## **13. List of Documents to be submitted along with technical bid. :**

- a) Duly filled format of technical bid as per Annexure-II.
- b) Demand Draft/Pay order of any Nationalized or approved Scheduled Bank against EMD.
- c) Demand Draft/Pay order towards tender fees.
- d) The technical bid should be accompanied by Demand Draft of Earnest Money Deposit and tender fee.
- e) Letter of Acceptance of tender condition.
- f) Copy of Income Tax Return Acknowledgement for last two years.
- g) Copy of PAN card/ Service Tax Registration.
- h) Copy of Sales Tax / VAT registration certificate.
- i) Signed each page of tender document.

## **14. Performance Security Deposit:**

The successful tenderer will be required to furnish a Performance Security Deposit of 10% of contract value after receiving work order in the form of Fixed Deposit Receipt or Bank Guarantee from any Nationalized Bank duly pledged in the name of the "**All India Institute of Medical Sciences, Patna**" which shall be kept valid for a period of 60 days beyond completion of all the contractual obligations.

The security deposit can be forfeited by order of this Institute in the event of any breach or negligence or non-observance of any condition of contract or for unsatisfactory performance or non-observance of any condition of the contract. Performance Security will be discharged after completion of contractor's performance obligations (including Warranty / Guarantee

period) under the contract.

**Commencement of work:**

15. On acceptance of tender, the name of the accredited representative (s) of the Architect/Consultant who would be responsible for taking instructions from Engineer-in-Charge or its authorized representative shall be intimated within 07th days of issue date of letter of award by AIIMS Patna.
16. The award , of consultancy work, Design & DPR and completion of work shall be governed by tender documents consisting of (but not limited to) Letter of Award/Letter of work order, Price bid, Special Conditions of contract, General Conditions of Contract etc. The Tenderers shall be deemed to have gone through the various conditions while making /Preparing their technical & financial proposals & submitting the Bids(s) including site conditions, topography of the land, drainage and accessibility etc. or any other condition which in the opinion of tenderer will affect his price/rates before quoting their rates.
17. Consultancy Services for Auditorium interior work needs to be completed by Contractor within 30 days from issue of letter of work order.

**18. Payment terms:**

100% payment of the total contract value shall be released after the successful completion of work duly signed and forwarded by Engineer In charge, AIIMS, Patna.

19. The quoted fee shall be inclusive of minimum Five visits to AIIMS, Patna Site. In case more visits are required than Consultant shall be paid AIIMS Patna Office, Phulwarisharif, Patna (Bihar)-801507.

**Other Conditions:**

20. The acceptance of any or all tender(s) will rest with the AIIMS, Patna who does not bind itself to accept the lowest tender and reserves to itself the right to reject any or all of the tenders received without assigning any reason thereof
21. Bidders are required to visit the site and get acquainted with the site conditions, Scope of work, work place Auditorium before quoting / submitting their bids. Nothing extra shall be payable on this account.
22. After due evaluation of the bid(s) AIIMS, Patna will award the contract to the lowest evaluated responsive tenderer. Conditional bid will be treated as unresponsive and will be rejected.
23. **Legal Jurisdiction:** Any disputes are subject to exclusive jurisdiction of competent court and forum in Patna, India only.
24. **Applicable Law:** The contract shall be governed by laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/ processing.
25. **Breach of Terms and Conditions:** In Case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to reject the bid at any stage without assigning any reason thereof and nothing will be payable by AIIMS, Patna in that event the EMD shall also stands forfeited.

**Administrative Officer  
AIIMS, Patna**

## Annexure – I

### PROJECT BRIEF

- 1) All India Institute of Medical Sciences, Patna is having a campus at:-Phulwarisharif, Patna (Bihar)-801507
- 2) Multipurpose Auditorium for the institute is required for showing live operation from Operation Theaters, Seminars, Annual Day programme, cultural programmes, conferences, video-movies etc.

#### **Brief Scope of work:**

The consultancy services should broadly cover the following:

- To understand the requirements.
- To visit the site for preparation of tender documents as per CPWD specification.
- To prepare the design based report for acoustic, audio-video, stage lighting and stage craft, carpet, chairs etc. all interior works.
- To conduct economic/technical evaluation of alternate brands/equipments Preparation of detailed estimates/BOQ/specifications/CAD drawings for tender purpose.
- Rate analysis for market rates is to be provided along with Bill of quantities.
- Any other information as per the client if required.
- Before final preparation of his design layout, the consultant should give necessary design concept presentation to AIIMS, Patna. Any changes as proposed by AIIMS, Patna are to be incorporated in the final drawing before submission to AIIMS, Patna.
- The agency shall have to submit the detailed drawings containing all above features and submit hard copies of 3 prints along with three soft copies.
- The agency shall obtain all necessary statutory approvals/clearances from local/concerning authority.
- The agency shall prepare tender document as per CPWD guidelines, as desired by AIIMS authorities either for complete work or tender document specialty wise.
- The agency shall coordinate among different specialty contractors during execution of the work.

**Annexure – II**

**Technical Bid**

(In Separate sealed cover-I super scribed “Technical Bid”)

1. Name of Firm/ Contractor/ Supplier	
2. Name of the owner(s) Partners (Attach detail of all Partners)	
3. Complete Address	
4. Telephone no & Email Id	
a. Residence:	
b. Office:	
c. Mobile:	
d. Email Id:	
5. Details of EMD No. Date, Amount, and Bank name	
6. Details of Tender Fee No. Date, Amount, and Bank name	
6. Whether the firm/ agency is registered, attached copy of the certificate of registration	
7. Service Tax Number	
8. PAN Number	
9. VAT No. (enclose the attested copy of VAT Certificate)	

(Signature of the Bidder)  
Along with Stamp of Firm/Company

Date:

Place:

**Annexure – III**

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES, PATNA**

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(TO BE SUBMITTED SEPARATELY ON LETTERHEAD OF AGENCY)

**FINANCIAL BID**

**Name of work :** Consultancy Services for 800-1000 seating capacity auditorium interior works including acoustics false ceiling, wall paneling, hardwares, electric works, audio-video system, stage lighting, stage furnishing, carpet, chairs and miscellaneous works at All India Institute of Medical Sciences, Patna.

Name of Architect Firm / Consultant: -----

Sl No.	Description	Qty	Fees in Figure	Fees in Words
1.	The fees for rendering architectural & engineering design consultancy services for 800-1000 seating capacity auditorium interior works including acoustics false-ceiling, wall panelling, hardwares, electric works, audio-video system, stage lighting, stage furnishing, carpet, chair and miscellaneous works at AIIMS Patna and terms and conditions of the tender/contract document excluding service tax.	LUMP-SUMP		

**Certified that:**

1. I/We have read and understood the terms and conditions of the appointment and I/We unconditionally accept the same.
2. I/We agree that the decision of AIIMS, Patna in matter related to the interpretation of condition, our offer and award of work shall be final & binding to us.
3. Payment will be made as per actual landscape area designed by the consultant based on area statement. The area statement to be submitted by the consultant for this purpose.
4. I/We agree to give presentation in Autocad format of the work to AIIMS, Patna and any changes as suggested by AIIMS, Patna will be incorporated in the final layout drawing before submission.
5. The bidder (Consultant) is required to quote their fee on Lump sum basis in the bid sheet attached with the tender documents.

**Bidder's Signature**