



अखिल भारतीय आयुर्विज्ञान संस्थान पटना

ALL INDIA INSTITUTE OF MEDICAL SCIENCES PATNA

Inquiry No. AIIMS/Pat/Q/PC/SanitationItems/3973

Date: 08/06/2017

Invitation of quotation for Supply of sanitation items for AIIMS Patna

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Patna for supply of Supply of sanitation items for AIIMS Patna as per terms & conditions mentioned below. The filled quotations along with all required document must reach in the office of the undersigned on or before 16/06/2017 at 15:00 noon. The Envelope containing the quotation would please be sealed and super scribed as under:-

“Quotation for Supply of sanitation items against enquiry no. AIIMS/Pat/Q/PC/SanitationItems/3973” due on 16/06/2017 15:00 noon”

1. Terms & Conditions:

A. Envelope should be super-scribed “Quotation for the Supply of sanitation items against Inquiry No.. AIIMS/Pat/Q/PC/SanitationItems/3973” Due on 16/06/2017 at 15:00 noon. Quotations need to be submitted to be submitted by speed post/registered post or may be dropped in the tender box placed in Administrative Office, Medical College building after obtaining the acknowledgement for the same in the office of Faculty In-charge Procurement , AIIMS Patna.

The quotations received after this deadline shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible.

B. The interested Companies/Firms/Agencies may send their quotation complete in all respect along with Earnest Money Deposit (EMD) of Rs. 5,000/- (Rupees Five Thousand Only) in the form of Demand Draft issued in favour of AIIMS, Patna, drawn on any scheduled bank payable at Patna.

C. Unsealed quotation will be rejected.

D. Quotations must be in the enclosed prescribed Performa and forwarding letter on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, in case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation.

E. Rates must be quoted as per the format specified taxes extra if any must be written separately. The rates must be quoted in figures as well as in words.

F. In general no overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected. However, except rate all cuttings and over writings must be signed by the authorized person of the firm.

G. The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.

H. Ceiling amount of this quotation will be within 2.5 Lac.

I. Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified. L1 will be decided for the overall value of quotation and not item items wise.

J. RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.

- K. The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
- Firm shall be registered with the Government of Bihar/ Central Government.
 - The firm shall have valid VAT/ Sales Tax No. and IT PAN.
 - **Certificate of non-inclusion in the black list as per given format attached in an Annexure "2" need to be provided on Rs. 100/- stamp paper duly notarized.**
 - Market standing of minimum 3 Years.
- L. Quotations qualified by such vague and indefinite expressions such as "subject to prior confirmation", "subject to immediate acceptance" etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
- M. The supplier may be asked to submit a sample of the product, which will be evaluated by a technical evaluation committee. Price bids of only those firms will be opened which qualifies technically as per the recommendation of the committee.
The expenditure incurred for demonstrating the items will be borne by the supplier.
- N. **Delivery Period** – 15 days from award of work.
- O. **Liquidated Damage:** -In the event of the Seller's failure supply the stores/goods are conduct trails, installation of equipment, training, etc. as specified in this inquiry, the Buyer may at his discretion, withhold any payment until the completion of the contract. The Buyer may also deduct from the Seller as agreed, liquidated damages to the sum of 0.5% of the contract price of the delayed/undelivered, stores/services mentioned above for every week of delay or part their of a week, subject to the maximum value of the Liquidated Damages being not higher that 10% of the value of delayed stores.
- P. **Guarantee/Warranty Terms:** The equipment's/Instruments/Materials supplied by result of this Quotation/supply order shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specifications and particulars contained /mentioned against each item in this document/supply order. The seller guarantees that the said good equipment's / Instruments would continue to confirm to the description and quality a foresaid for a period of 12 months from the date of delivery/installation of the said equipment's/Instruments/materials to the buyer.
- Q. **EMD:** Quotation received without EMD amount by way of demand draft in favour of AIIMS, Patna will not be considered at all and shall be summarily rejected.
- R. **Refund of Earnest Money Deposit:** The EMD submitted by unsuccessful vendors shall be returned to them without any interest whatsoever, within 15 to 30 days after conclusion of the contract with successful bidder. The EMD submitted by successful vendor shall be returned to them after the successful supply & installation of goods.
- S. **Payment Terms:** 100% after delivery and submission of following documents by vendors to Finance Accounts Section –
- a. Contingent Bill in triplicate along with supporting vouchers.
 - b. Store Receipt Certificate issued by stores.
 - c. Installation/Inspection Report issued by the concerned department if applicable.
- T. **Disputes:** -In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Patna with regards to the interpretation of "Terms & Conditions" of this inquiry, the same shall be referred to the Director, AIIMS Patna whose decision will be final and binding upon the contractor.

- U. AIIMS, Patna reserves the right to increase or decrease amount of work. Decision of Quantity of Equipment and Instruments in the AIIMS, Patna will be final in this regard.
- V. AIIMS, Patna reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, PATNA will be final in this regard.

**Faculty-in-charge
Procurement Cell**

Encl.: Annexure 1 (Format of Price Bid)
Annexure 2 (Declaration Format)
Annexure 3 (Specifications)

PRICE BID FORM

To,
The Faculty-in-charge
Procurement Cell,
AIIMS Patna

Dear Sir,

1. I/We submitted the quotation for Enquiry No. **"Quotation for the Supply of sanitation items against Inquiry No. AIIMS/Pat/Q/PC/SanitationItems/3973" due on 16/06/2017 at 15:00 noon for "Supply of sanitation items in AIIMS Patna"** at AIIMS Patna.
2. I/We thoroughly examined and understood terms & conditions of contract given in the enquiry document.
3. I/We hereby offer to supply at the following rates. I/We undertake that I/We are not entitled to claim any enhancement of rates on any account during the validity of rate.

Sl. No. (a)	Product with Description (b)	Unit (c)	Quantity required (d)	Price per unit (e)	Taxes (Including all taxes @ %.) (f)	Price per Unit (inclusive of all taxes) (g = f + e)	Total Amount (h = g x d)	Total Amount (In Words) (i)
1	BROOM STICK FOR LAGGA BROOM	KG	33					
2	CHOCK PUMP FOR DAIN BLOCKAGE	NOS	18					
3	DETERGENT POWDER	1 KG	20					
4	DRY MOP REFILL 24"	NOS	26					
5	DRY MOP SET 24"	NOS	40					
6	DUST PAN	NOS	22					
7	DUSTING BRUSH PLASTIC	NOS	20					
8	FACE MASK REUSABLE	NOS	263					
9	FLOOR CLEANING WIPER-18INCH	NOS	23					
10	FLOOR CLEANING WIPER-24INCH	NOS	17					
11	FLOOR DUSTER - APPROX- 20" X 20" - COTTON/KHADI	NOS	132					
12	HAND GLOVES	PAIR	257					
13	HARD BROOM	NOS	72					
14	HARPIC FLUSHMATIC	NOS	60					
15	LAGGA BROOM	NOS	19					
16	NAPHTHALINE BALL	KG	13					
17	PLASTIC BUCKET-13LIT	NOS	2					
18	PLASTIC MUG	NOS	9					
19	SCRUBER -7.5CM X 10 CM	NOS	165					
20	SOAP	NOS	140					
21	SOFT BROOM	NOS	79					
22	TABLE DUSTER	NOS	140					
23	TOILET BRUSH	NOS	48					
24	TOILET CLEANER -5LTR	NOS	430					

25	TOILET CLEANING WIPER	NOS	23					
26	WET MOP REFILL - 24"	NOS	91					
27	WET MOP SET 24"	NOS	56					
28	T BRUSH	NOS	4					
29	MULTIPURPOSE CLEANER(SCENTED MULTI-PURPOSE DETERGENT	PACK OF 5LIT	50					

(Signature of Authorized Person)

Place:-_____

Name:-_____

Date:-_____

Name of Firm/Company/Agency

(Designation)

Contact Details

AFFIDAVIT**(On Non-Judicial Stamp paper of Rs. 100)**

I, _____ Son / Daughter / Wife of
Shri _____ resident of _____ Proprietor/Director
authorized signatory of the agency/Firm (M/s _____), do hereby solemnly affirm and
declare as follows:

1. I am authorised signatory of the agency/firm and is competent to sign this affidavit and execute this quotation document;
2. I have carefully read and understood entire quotation document including all the terms and conditions of the quotation and undertake to abide by them;
3. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my quotation at any stage besides liabilities towards prosecution under appropriate law.
4. I/We further undertake that no case/enquiry/investigation is pending with the police/court/vigilance or any government body against the Proprietor/Partner/Director etc. as individual or against legal entity of the Company /Firm/Agency.
5. I/We further undertake that none of the Proprietor/Partners/Directors of the Agency/agency was or is Proprietor or Partner or Director of the Agency with whom the Government have banned /suspended/blacklisted business dealings. I/We further undertake to report to the Faculty-in-Charge Procurement Cell, AIIMS, Patna immediately after we are informed but in any case not later 15 days, if any Agency in which Proprietor/Partners/Directors are Proprietor or Partner or Director of such an Agency which is banned/suspended in future during the currency of the Contract with you.
6. I/We further undertake that our firm/company is fulfilling all the terms and conditions/eligibility criteria obvious/explicit or implied/implicit recorded anywhere in the quotation document. If at any time including the currency of the Contract, any discrepancy is found relating to our eligibility or the process of award of the contract criteria, this may lead to termination of contract and/or any other action deemed fit by the Institute.

(Signature of the Bidder)

Date:
Place:
Seal of the Agency

Name:
Designation
Address:

I/We do hereby solemnly declare and affirm that the above declaration is true and correct to the best of my knowledge and belief. No part of it is false and nothing has been concealed therein.

Deponent

TECHNICAL SPECIFICATION

S No.	Product Name	Description
1	BROOM STICK FOR LAGGA BROOM	SUPERIOR QUALITY ,THE BROOM STICK SHALL BE A MINIMUM OF 1.2 M LONG
2	CHOCK PUMP FOR DAIN BLOCKAGE	MADE UP OF GOOD QUALITY FLEXIBLE RUBBER, WITH ADEQUATE STRENGTH TO CLEAR BLOCKAGE, WITH A LONG HANDLE,WEIGHT: GREATER THAN 140 GRAM ,WIDTH: GREATER THAN 4.5 INCH ,HEIGHT: NOT LESS THAN 18.5 INCH
3	DETERGENT POWDER	WHEEL/ NIRMA/ GADHI
4	DRY MOP REFILL 24"	24 INCH, MADE OF PURE COTTON, EASY FIT WITH THE DRY MOP SET PROVIDED (GALA/SCOTCH BRITE/SUPREME/UNICLEAN/PARTEK/BUZIL/VILED A)
5	DRY MOP SET 24"	THE MOP SHOULD BE MADE OF FINELY TWISTED 100% COTTON FIBRES. THE SWIVEL (PLASTIC BASE) BASE SHOULD BE MADE OF A STRONG FRAME WITH 360 DEGREE PLASTIC JOINT WHICH NOT ONLY HELPS IN EASY MOVEMENT OF MOP BUT ALSO TO CLEANS HARD TO REACH AREAS. THIS FRAME SHOULD BE ATTACHED WITH A STRONG, POWDER COATED,METAL(SS) HANDLE (NOT LESS THAN 5 FT) WITH AN EASY GRIP TO USE THIS MOP IN A STANDING POSITION WITHOUT BENDING BACK. APPROXIMATE 24 INCH(GALA/SCOTCH BRITE/SUPREME/UNICLEAN/PARTEK/BUZIL/VILED A)
6	DUST PAN	(CELLO/NEELKAMAL/ NOVA)
7	DUSTING BRUSH PLASTIC	SOFT PLASTIC BRISTLES, TOOL WHICH EXTERMINATE ALL KINDS OF DIRT FROM CARPETS, EXPENSIVE SOFAS, CHAIRS AND UPHOLSTERY. (SUPREME/GALA/SCOTCH BRITE/UNICLEAN/PARTEK/BUZIL/VILED A)
8	FACE MASK REUSABLE	GOOD QUALITY COTTON FIBRE, NON IRRITANT, WASHABLE.
9	FLOOR CLEANING WIPER-18INCH	BLADE SIZE: 18 INCH, HANDLE ROD -APPROX 5 FT MADE OF SS (SUPREME/ GALA/SCOTCH BRITE/UNICLEAN/PARTEK/BUZIL/VILED A)
10	FLOOR CLEANING WIPER-24INCH	BLADE SIZE: 24 INCH, HANDLE ROD -APPROX 5 FT MADE OF SS (SUPREME/ GALA/SCOTCH BRITE/UNICLEAN/PARTEK/BUZIL/VILED A)
11	FLOOR DUSTER - APPROX- 20" X 20" - COTTON/KHADI	GALA/ SUPREME/BUZIL/PARTEK
12	HAND GLOVES	PURE LATEX, LARGE SIZE, , ANTI SLIP, DURABLE, RUBBER GLOVES
13	HARD BROOM	SUPERIOR QUALITY, THE BROOM SHALL BE A MINIMUM OF 1.2 M LONG
14	HARPIC FLUSHMATIC	HARPIC

15	LAGGA BROOM	1.2 MTR LONG BROOM WITH STRONG 5 FT LONG BAMBOO HANDLE
16	NAPHTHALINE BALL	OF DIFFERENT COLOURS
17	PLASTIC BUCKET-13LIT	(CELLO/NEELKAMAL/ NOVA)
18	PLASTIC MUG	APPROX ONE LITRE CAPACITY (CELLO/NEELKAMAL/ NOVA)
19	SCRUBER -7.5CM X 10 CM	SCOTCH BRITE/GALA/MR.MUSCLE
20	SOAP	APPROX- 30 GM (LIFEBOUY/DETTOL/SAVLON)
21	SOFT BROOM	SUPERIOR QUALITY, THE BROOM SHALL BE A MINIMUM OF 1.2 M LONG OF 300- 350 GM WEIGHT.
22	TABLE DUSTER	19INCH X 19 INCH, MADE OF GOOD QUALITY COTTON YARN
23	TOILET BRUSH	ROUND SHAPE, LONG EASY GRIP HANDLE, SUPERIOR QUALITY BRISTLE AND DURABLE LONG LASTING (SCOTCH BRITE/ GALA/SUPREME/UNICLEAN/PARTEK/BUZIL)
24	TOILET CLEANER -5LTR	(HARPIC/DOMEX/LYSOL/MR. MUSCLE)
25	TOILET CLEANING WIPER	SIZE:12INCH,(GALA/SUPREME/BUZIL/PARTEK/UNICLEAN)
26	WET MOP REFILL - 24"	(GALA/SUPREME/SCOTCH BRITE/PARTEK/GEBI/BUZIL) WET MOP REFILL OF QUALITY LONG LIFE COTTON, AT LEAST 300 GM, EASY FIT WITH WET MOP SET PROVIDED.
27	WET MOP SET 24"	1 WET MOP + 1HIGH QUALITY PLASTIC FRAME/CLIP FOR EASY CHANGE OF NEW REFILL + 1 HANDLE (MILD STEEL) NOT LESS THAN 5 FT LONG. (GALA/SUPREME/SCOTCH BRITE/PARTEK/UNICLEAN/BUZIL)
28	T BRUSH	ALUMINIUM HANDLE NOT LESS THAN140 CM WITH SCREW.THE 18 INCH BRUSH CONSISTS OF A DURABLE LIGHTWEIGHT PLASTIC WITH BRISTLES TRIMMED TO 3 INCHES. THE BRISTLES ARE MADE OF HIGH QUALITY PVC WHICH RETAIN THEIR SHAPE EVEN WITH HEAVY USAGE AND LAST LONGER. THE WORKING WIDTH OF THE BRUSH IS 50CM ALLOWING GOOD PRODUCTIVITY. (GALA/SUPREME/SCOTCH BRITE/PARTEK/UNICLEAN/BUZIL)
29	MULTIPURPOSE CLEANER(SCENTED MULTI-PURPOSE DETERGENT	5LITRE (BLITZ CITRO R2(BUZIL)/ SUTTER / LIZOL/MR MUSCLE)