



ALL INDIA INSTITUTE OF MEDICAL SCIENCES PATNA

अखिल भारतीय आयुर्विज्ञान संस्थान पटना

(An Autonomous Institute under Ministry of Health & Family Welfare Government of India)

Advt. No. AIIMS/Pat/Deputation/2017/1

Dated: 14.07.2017

VACANCY NOTICE

Applications are invited in prescribed Performa from eligible officers/officials of Central/ State/U.T. Government / Universities/Statutory/Autonomous Bodies/Public Sector Undertaking/ Research and Development Organizations /Police Departments of the Central /State/U.T./Armed Forces including Para Military Forces for filling up the following Group 'A' & 'B' posts on **Deputation Basis** at All India Institute of Medical Sciences, Patna.

| S. No. | Name of Post | Pay Band & Grade Pay | Qualifications | No. of Posts |
|--------|---|--|--|--------------|
| 01 | Chief Librarian Group : 'A' | Rs.37,400-67,100 with GP Rs. 8,700 | Officers under Central /State/U.T. Governments /Universities / Statutory /Autonomous Bodies or Research and Development Organizations: (i) holding analogous post on regular basis, OR with at least 5 years of regular service in the grade pay of Rs. 7600/- OR with at least 5 years of regular service in the grade pay of Rs. 6600/- ii. having educational qualification:- Essential:- (a) Master Degree in Science preferably in Biological Sciences) of a recognized University or equivalent. (b) Degree or equivalent Diploma in Library Science of a recognized University equivalent Desirable: (a) Master Degree in Library Science (a) Training in Medical Librarianship. | 1 |
| 02 | Chief Nursing Officer Group : 'A' | Rs. 15,600-39,100 with GP Rs. 7,600 | Officers of the State/Central Government or Statutory/Autonomous Bodies: i. Holding analogous posts OR ii. With 5 years of regular service in the post in the relevant field in the PB 3 with Grade Pay of Rs. 6600/- OR iii. With 10 years of regular service in the post in the relevant field in the PB3 with Grade Pay of Rs. 5400/- | 1 |
| 03 | Sr. Administrative Officer Group : 'A' | Rs. 15,600-39,100 with GP Rs. 6,600 | Officers under the Central/State/U.T. Governments/Universities/Statutory/Autonomous Bodies or Research and Development Organizations (i) Holding analogous posts on regular basis, OR (ii) With 5 years regular service in the grade pay of Rs. 5400/- in the relevant field. Note:- The Departmental Administrative Officer with 5 years | 1 |

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| | | | regular service in the grade pay of 5400/- will also be considered along with outsiders (deputationists). In case the Departmental Officer is selected for appointment to the post, it will be treated as having been filled by promotion. | |
| 04 | Finance and Chief Accounts Officer (Sr. Accounts Officer) Group : 'A' | Rs. 15,600-39,100 with GP Rs. 6,600 | Officers under the Central /State/ U.T. Governments/Universities/Statutory/Autonomous Bodies or Research and Development Organizations i. Holding analogous posts on regular basis, OR ii With 5 years regular service in the relevant field in the grade pay of Rs. 5400 . | 1 |
| 05 | Nursing Superintendent Group : 'A' | Rs. 15,600-39,100 with GP Rs. 6,600 | Officers of the State/Central Government or Statutory/Autonomous Bodies holding analogous posts OR Deputy/Assistant Nursing Superintendent with 5 years regular service in the Grade Pay of Rs. 5400/- | 3 |
| 06 | Assistant Controller of Examination Group : 'A' | Rs. 15,600-39,100 with GP Rs. 6,600 | Officers under the Central /State/ U.T. Governments/Universities/Statutory, Autonomous Bodies or Research and Development Organizations holding analogous posts on regular basis, or at least 5 years of regular service in the post in the PB3, with Grade Pay of Rs. 5400 or higher. | 1 |
| 07 | Sr. Procurement & Stores Officer Group : 'A' | Rs. 15,600-39,100 with GP Rs. 6,600 | Officers under the Central /State Govt., U.T. Administrations or of Central Statutory/ Autonomous Bodies holding analogous posts or with at least 5 years of regular service in the post with Grade Pay of Rs. 5400/- and have 5 years' experience as a Stores Officer on regular basis. | 1 |
| 08 | CSSD Officer Group : 'A' | Rs. 15,600-39,100 with GP Rs. 6,600 | Officers of Central /State Govt./Autonomous/ Statutory Organization holding analogous post on regular basis OR CSSD Supervisor with five/seven years of regular service in the grade pay of Rs. 5400/- or 4600/- respectively. | 1 |
| 09 | Chief Medical Social Service Officer Group : 'A' | Rs. 15,600-39,100 with GP Rs. 6,600 | Employees of the Central /State /Union Territory Governments/Universities/Statutory/ Autonomous Bodies/Public Sector Undertakings/Research & Development Organizations (A) (i) Holding analogous posts on regular basis or (ii) With 5 years of regular service in the post in Grade Pay of Rs. 5400/- AND (B) Possessing the following qualifications and experience: (i) M.A. in Social Work/MSW from a recognised institute/university and not less than 5 years of experience in the field of Medical Social Welfare with sound knowledge of medical and other government run financial aid schemes. | 1 |
| 10 | Chief Dietician Group : 'A' | Rs. 15,600-39,100 with GP Rs. 6,600 | Employees of the Central /State /Union Territory Governments/Universities/Statutory/ Autonomous Bodies/Health Care Organizations (A) (i) Holding analogous posts on regular basis OR (ii) With 5 years of regular service in the post of | 1 |

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| | | | Senior Dietician (Assistant Food Manager) in Grade Pay of Rs.5400 OR with 7 years of regular service in the post of Dietician in the grade pay of Rs 4600/- | |
| 11 | Executive Engineer (Electrical) Group : 'A' | Rs. 15,600-39,100 with GP Rs. 6,600 | Employees of the Central /State /Union Territory Governments/Universities/Statutory/ Autonomous Bodies/Public Sector Undertakings/Research & Development Organizations (A) (i) Holding analogous posts on regular basis OR (ii) Assistant Engineer(Electrical)with 5 years of regular service in the grade pay of Rs 5400/- OR (iii) Junior Engineer(Electrical)with 7 years of regular service in the grade pay of Rs 4600/- | 1 |
| 12 | Executive Engineer (AC&R) Group : 'A' | Rs. 15,600-39,100 with GP Rs. 6,600 | Officers from Ministries/Departments of Government of India, CPWD, MES, BRO, DoT, State Government/Union Territories Engineering Services and other Engineering Departments of the Central /State / PSU/Statutory/ Autonomous Bodies/Public Sector Undertakings. A (i) Holding analogous posts on regular basis OR (ii) with 5 years of regular service in the grade pay of Rs 5400/- OR (iii) with 7 years of regular service in the grade pay of Rs 4600/- | 1 |
| 13 | Hospital Architect Group : 'A' | Rs. 15,600-39,100 with GP Rs. 6,600 | Deputation: Architects or Officers in equivalent grade in CPWD Possessing a Degree in Architecture and having not less than 5 years' experience in the line. In the event of suitable officers not being available from the CPWD, similar officers from other Central Government Departments or Central Autonomous/ Statutory Bodies or Public Sector Undertaking may be considered. | 1 |
| 14 | Principal Private Secretary (S) Group : 'A' | Rs. 15,600-39,100 with GP Rs. 6,600 | Officers of the Central /State Government or Central/State Statutory /Autonomous Bodies Holding analogous posts OR With at least 7 years of regular service in the post with Grade Pay of Rs. 4600 or higher. | 2 |
| 15 | Deputy Chief Security Officer Group : 'A' | Rs. 15,600-39,100 with GP Rs. 6,600 | Officers of the Police Departments of the Central /State/UT or Officers of the Armed Forces including Para Military Forces, holding analogous posts or with 5 years regular service in the post in PB3 (15600-39100), with Grade Pay of Rs. 5400 or above, preferably having experience connected with security, handling agitations strikes of employees. | 1 |
| 16 | Librarian Selection Grade (Senior Librarian) Group : 'A' | Rs.15,600-39,100 with GP Rs. 6,600 | Officers under Central /State/U.T. Governments /Universities / Statutory /Autonomous Bodies or Research and Development Organizations: (i) holding analogous post on regular basis,or | 1 |

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| | | | (ii) with at least 5 years regular service in the grade pay of Rs. 5400/- in the relevant field or (iii) with at least 6 years of regular service in the grade pay of Rs. 4800/- in the relevant field or with at least 7 years of regular service in the grade pay of Rs. 4600/- in the relevant field | |
| 17 | Accounts Officer Group : 'A' | Rs. 15,600-39,100 with GP Rs. 6,600 | Officers under the Central /State/ U.T. Governments/Universities/Statutory/Autonomous Bodies or Research and Development Organizations i. Holding analogous posts on regular basis, OR ii. With 2/3 years regular service in the relevant field in the grade pay of Rs. 4800/4600 respectively. | 2 |
| 18 | Stores Officers Group : 'A' | Rs. 15,600-39,100 with GP Rs. 5,400 | Officers under the Central /State/ U.T. Governments/Universities/Statutory, Autonomous Bodies or Research and Development Organizations . i.Holding analogous posts on regular basis, or iii. With 2 years regular service in the grade pay of Rs. 4800/-,or iii.With 3 years regular service in the grade pay of Rs. 4600/- and having educational qualifications and experience as under: (i) Degree from a recognized University/Institution; (ii) Post-Graduate degree/Diploma in Material Management from a recognized University/Institution; Or (iii) Bachelor's Degree in Material Management from a recognised University/Institution and 3 years' experience in store handling (preferably medical stores). | 2 |
| 19 | Chief Medical Record Officer Group : 'A' | Rs. 15,600-39,100 with GP Rs. 5,400 | Officers under the Central /State/ U.T. Governments/Universities/Statutory/Autonomous Bodies or Research and Development Organizations i. Holding analogous posts on regular basis, OR ii With 2/3 years regular service in the relevant field in the grade pay of Rs. 4800/4600 respectively. AND Possessing the following qualifications and experience: (b) Degree in Medical Record keeping (duration 1 year) from a recognized University/Institution. And (c) Ability to use computers in office applications, spread sheets and presentations. Typing speed of 35 words per minute in English or 30 words per minute in Hindi. | 1 |
| 20 | Senior Dietician (Assistant Food Manager) Group : 'A' | Rs. 15,600-39,100 with GP Rs. 5,400 | Officers under the Central /State /U.T. Governments/Universities/Statutory, Autonomous Bodies or Health Care Organizations: Holding analogous posts on regular basis OR With 3 years regular service in the post of Dietician in the grade pay of Rs. 4600/- | 1 |
| 21 | Supervising Medical Social Service | Rs. 15,600-39,100 with GP Rs. 5,400 | Officers of the 200 bedded Hospital of Central /State/U.T. Governments or Central | 1 |

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| | Officer Group : 'A' | | Autonomous/ Statutory/Local Self Government Bodies or Public Sector undertakings: A. (i) Holding analogous post on regular basis; OR (ii) Holding a post in the grade pay of Rs. 4600/- with 3 years of regular service in the grade; OR (iii) Holding a post in the grade pay of Rs. 4200/- with 8 years of regular service in the grade. AND B. 5 years experience in the relevant field. | |
| 22 | Security Officer Group : 'A' | Rs. 15,600-39,100 with GP Rs. 5,400 | Officers of the Police Departments of the Central /State/UT Governments or Officers of Armed Forces including Para Military Forces, holding analogous posts with 2/3 years regular service in a post in PB-2 GP 4800/GP 4600 or above, preferably having experience connected with security, handling agitations and strikes of employees. | 1 |
| 23 | Assistant Accounts Officer Group : 'A' | Rs. 15,600-39,100 with GP Rs. 5,400 | Officers under the Central /State/ U.T. Governments/Universities/Statutory/Autonomous Bodies or Research and Development Organizations Holding analogous posts on regular basis, OR Junior Accounts Officer with five years of regular service in the grade pay of Rs. 4200/- | 2 |
| 24 | Librarian Grade I (Documentalist) Group : 'B' | Rs. 9,300-34,800 with GP Rs. 4,600 | Officers under the Central /State Govt./U.T. Governments/Universities/Statutory/Autonomous Bodies or Research and Development Organizations i. Holding analogous posts on regular basis OR ii. With 3 years regular service in the grade pay of Rs. 4200/- in the relevant field and possessing educational qualification given below: Essential: i. Bachelor Degree in Library Science or Library and Information Service from a recognized University/Institute. OR B.Sc. Degree or equivalent from a recognized University and Bachelor Degree or Post Graduate Diploma or equivalent in Library Science from a recognized University or Institute. AND ii. 5 Years' experience in a library of repute. iii. Ability to use computers- Hands on experience in office applications, spread sheets and presentations. Desirable: Diploma in Computer Application from a recognized University or Institute. | 1 |
| 25 | Assistant Engineer for Vigilance Cell(Civil) Group : 'B' | Rs. 9,300-34,800 with GP Rs. 4,600 | Officers under the Central /State /Union Territory Governments/Universities/Statutory/ Autonomous Bodies/Public Sector Undertakings/Research & Development Organizations (B) (i) Holding analogous posts on regular basis OR | 1 |

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| | | | (ii) Junior Engineer(Civil)with 5 years of regular service in the grade pay of Rs 4200/- | |
| 26 | Chief Pharmacist Group : 'B' | Rs. 9,300-34,800 with GP Rs. 4,600 | Officers under the Central /State/ U.T. Governments/Universities/Statutory, Autonomous Bodies or Research and Development Organizations i. Holding analogous posts on regular basis, OR ii With 5 years regular service in the post of Pharmacist Grade II in the Grade Pay of Rs. 4200/-. | 2 |
| 27 | Senior Sanitation Officer Group : 'B' | Rs. 9,300-34,800 with GP Rs. 4,200 | Officers of the 200 bedded Hospital of Central /State/U.T. Governments or Central Autonomous/ Statutory/Local Self Government Bodies or Public Sector undertakings: (i) Holding analogous post on regular basis; OR (ii) Holding a post in the grade pay of Rs. 2800/- with 6 years of regular service in the grade. | 1 |
| 28 | Assistant Administrative Officer Group : 'B' | Rs. 9,300-34,800 with GP Rs. 4,600 | Officers under the Central /State/ U.T. Governments/Universities/Statutory, Autonomous Bodies or Research and Development Organizations i. Holding analogous posts on regular basis, OR ii With 5 years regular service in the Grade Pay of Rs. 4200/- in the relevant field | 2 |
| 29 | Assistant Security Officer Group : 'B' | Rs. 9,300-34,800 with GP Rs. 4,200 | Officers of the Police Departments of the Central/State/U.T. Governments or Officers of the Armed Forces including Para Military Forces, holding analogous posts or with 6/10 years regular service in the grade pay of Rs. 2800/- or 2400/- respectively. | 1 |
| 30 | Laundry Manager Group : 'B' | Rs. 9,300-34,800 with GP Rs. 4,200 | Officers of the 200 bedded Hospital of Central /State/U.T. Governments or Central Autonomous/ Statutory/Local Self Government Bodies or Public Sector undertakings: (i) Holding analogous post on regular basis; OR (ii) Holding a post in the grade pay of Rs. 2400/- with 10 years of regular service in the grade. | 1 |
| 31 | Office Superintendent Group : 'B' | Rs. 9,300-34,800 with GP Rs. 4,200 | Officers under the Central /State/ U.T. Governments/Universities/Statutory, Autonomous Bodies or Research and Development Organizations i. Holding analogous posts on regular basis, OR ii With 10 years regular service in the grade pay of Rs. 2400/- in the relevant field. | 1 |
| 32 | Senior Pharmacist Group : 'B' | Rs. 9,300-34,800 with GP Rs. 4,200 | Officers under Central /State/U.T. Governments /Universities / Statutory Bodies or Autonomous Bodies or Research and Development Organizations: (i) holding analogous post on regular basis,or (ii) with 6 years regular service in the grade of Pharmacist Grade II in the Grade pay of Rs. 2800/- | 3 |

General Conditions for the Candidates

- i) The number of posts is tentative and is liable to change based on the Institute's requirements.
- ii) Maximum age limit for applying for the aforesaid posts on deputation is 56 years as on last date of receipt of applications.
- iii) The initial period of deputation shall initially for 3 years and the same will be regulated as per DoPT guidelines.
- iv) The posts carry usual allowance as admissible to central government employees of similar status stationed at Patna (Bihar).

- v) The officers / Officials who fulfill the specified eligibility conditions may submit their application through proper channel in the prescribed proforma at Annexure I by Speed Post/Registered A.D to:
**Administrative Officer,
All India Institute of Medical Sciences,
Phulwarisharif, Patna, Bihar– 801507**

- v) The last date for receipt of completed application on the prescribed proforma along with required documents through proper channel will be 45 days from the date of publication of this advertisement in the Employment News i.e. 14.08.2017 (05:00 PM).

The envelope containing the application(s) should be superscripted as:

**APPLICATION FOR THE POST OF
ON DEPUTATION BASIS.**

While forwarding their applications, it may be ensured that the particulars of the candidates are verified and that they fulfill the eligibility conditions. Duly attested photocopies of their up to date Confidential Reports / Annual Performance Reports (at least for the latest 05 years) shall also be enclosed with the applications. It shall also be clearly stated that no vigilance/disciplinary proceedings is pending or contemplated against the candidates concerned. Applications without vigilance clearance and CR/APR Dossiers will not be considered.

The deputation will be governed by the standard terms and conditions of deputation provided under DOPT O.M. No. 6/8/2009-Estt. (Pay II) dated 17.06.2010, amended from time to time.

Link as follows for DoPT OM:-

For English Version:-

<http://ccis.nic.in/WriteReadData/CircularPortal/D2/D02est/6 8 2009-Estt.Pay-II-B-17062010.pdf>

For Hindi Version:-

<http://ccis.nic.in/WriteReadData/CircularPortal/D2/D02est/6 8 2009-Estt%28Pay-II%29%28H%29.pdf>

Clarification & Enquiries:-

Mail to: admin@aiimspatna.org

Contact No:- +91-612-2451044 (Only for Application Form Related Query)

**Administrative Officer
AIIMS, Patna**

APPLICATION FOR THE POST OF _____ (ON DEPUTATION
BASIS) AT AIIMS, PATNA

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|------------------|--|------------|----|---|---|
| 1. | Name and address in BLOCK letters | | | | Affix here recent passport size Photograph |
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| | | | | | |
| | | | | | |
| 2. | Father's Name | | | | |
| 3. | Date of Birth (in Christian era) | | | | |
| 4. | Date of retirement under Central/State Government Rules | | | | |
| 5. | Educational Qualification | i) | | | |
| | | ii) | | | |
| | | iii) | | | |
| | | iv) | | | |
| 6. | Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same). | | | | |
| | Qualifications/Experience | | | | |
| | | Required | | Possessed by the other | |
| | Essential | | | | |
| | | | | | |
| | | | | | |
| Desirable | | | | | |
| 7. | Please state clearly whether in the light of entries made by you above, you meet the requirements of the post | | | | |
| 8. | Details of employments (in chronological order) enclose a separate sheet, duly authenticated by your signature if the space below is insufficient. | | | | |
| | Office/Inst./Organization | Post Held. | | Pay-band and Grade pay (Scale of Pay if in pre-revised scale of pay) | Nature of Duties |
| | | From | To | | |
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| 9 | Nature of present employment (i.e.ad-hoc or temporary or quasi-permanent or permanent) | | |
| 10 | In case the present employment is held on deputation/contract basis, Please state : (a) the date of initial appointment (b) period of appointment on deputation/contract (c) name of the parent office/organization to which you belong | | |
| 11 | Additional details about present employment please state whether working under: (a) Central Government (b) State Government (c) Autonomous Organization (d) Government undertaking (e) University | | |
| 12 | Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale. | | |
| 13 | Total emoluments per month now drawn. | | |
| 14 | Additional information, if any which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is Insufficient. | | |
| 15 | Whether belongs to SC/ST/OBC (if yes, please specify) | | |
| 16 | Contact Nos. | 1) Office | |
| | | 2) Residence | |
| | | 3) Mobile | |
| | | 4) E-mail address | |
| 17 | If selected, specify the minimum required joining time | | |

Date:

Signature of the Candidate

Certificate by the Employer

We verified the entries made in the application form and certified that no Vigilance/disciplinary Proceedings is pending or contemplated against the Officer. The attested copies of CR dossier for the last 05 years are enclosed.

Date:

Signature of Authorized Officer

Name:

Designation:

(With official seal)