No. /AIIMS/Pat/biochem/ARF/2014/160

Date: - 10/05/2014

To,

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Subject: - Limited Tender Enquiry for Supply and installation of different equipment for animal room for the department of biochemistry.

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Patna for Supply and installation of different size of (equipments) cages for animal house and other items as per terms & conditions mentioned below. The filled quotations along with all the required document must reach in the office of the undersigned on or before 07.06.2014 12.00 hrs.

A. Technical Specification of animal room facility:
   a. Mice cage holding Rack: hanging type rack system as per G.L.P standard used to hold different no of plastic mice cage in properly stacked manner. Sized (25±5cmLX20±5cmWX10±5cmH). The construction of the cage should be done with S.S.304 stainless steel.
   b. Rat cage holding rack: hanging type rack system as per G.L.P standard used to hold different no of plastic mice cage in properly stacked manner. Sized (40±5cmLX25±5cmWX10±5cmH). The construction of the cage should be done with S.S.304 stainless steel.
   c. Mice cage: the mice cage should be constructed with polypropylene or polycarbonate material along with stainless steel top grill with flap cover.
   d. Rate cage: the mice cage should be constructed with polypropylene or polycarbonate material along with stainless steel top grill with flap cover.
e. **Animal change station**: animal cage station is a single fan cabinet manufactured like class II microbiology safely cabinet with inward air velocity more than 0.80m/s, 100% exhausted through HEAP filter. Animal change station is designed for emptying out and cleaning of cage in sterile area, with protection given to operator and environment. The unit is supplied with one garbage trolley with stainless steel wheels.

f. **Animal Guillotine**: The animal guillotine should be built with mounting plates, useable for both mice and rats having opening 2 inches along each side. The guillotine should be manufactured from finest materials and appropriate to stay in research laboratory.

### B. Terms & Conditions:

1. The interested Companies/Firms/Agencies may send their bid complete in all respect along with Tender Fee of Rs 500/- and Earnest Money Deposit (EMD) of Rs. 10,200/- in the form of Demand Draft issued in favour of AIIMS, Patna, drawn on any scheduled bank payable at Patna and other requisite documents to the undersigned duly superscripted “Bid for Tender No AIIMS/Pat/biochem/ARF/2014” before 1200 hrs on 7th June, 2014. The bids received after this deadline shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible.

2. Quotations must be in the enclosed prescribed Performa and forwarding letter on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, in case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation.

3. Rates must be quoted as per the format specified taxes extra if any must be written separately. The rates must be quoted in figures as well as in words.

4. In general no overwriting or cutting is permitted in the rate. If found, the tender shall be summarily rejected. However, except rate all cuttings and over writings must be signed by the authorized person of the firm.

5. The rates quoted must be valid for 120 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.

6. The firm/agency may satisfy the following conditions and attach self-attested copy of them with the quotation:

7. Firm shall be registered with the Government of Bihar/ Central Government.

8. The firm shall have valid VAT/ Sales Tax No. and IT PAN.

9. Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional tender shall be rejected summarily.

10. **Delivery Period** - 15 days from award of work.

11. **Liquidated Damage**: In the event of the Seller’s failure supply the stores/goods are conduct trails, installation of equipment, training, etc. as specified in this inquiry, the Buyer may at his discretion, withhold any payment until the completion of the contract. The Buyer may
also deduct from the Seller as agreed, liquidated damages to the sum of 0.5% of the contract price of the delayed/undelivered, stores/services mentioned above for every week of delay or part their of a week, subject to the maximum value of the Liquidated Damages being not higher that 10% of the value of delayed stores.

12. **Guarantee/Warranty Terms:** The equipments/Instruments/Materials supplied by result of this Quotation/supply order shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specifications and particulars contained /mentioned against each item in the tender document/ supply order. The seller guarantees that the said good equipments / Instruments would continue to confirm to the description and quality aforesaid for a period of 12 months from the date of delivery/installation of the said equipments/Instruments/materials to the buyer.

13. **Payment Terms:** 100% after delivery and submission of following documents by vendors to Finance Accounts Section

   a) Contingent Bill in triplicate along with supporting vouchers.
   b) Consignee Receipt Certificate issued by stores, and
   c) Inspection Report issued by the concerned department.

14. **Disputes:** In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Patna with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Director, AIIMS Patna whose decision will be final and binding upon the contractor.

15. AIIMS, Patna reserves the right to increase or decrease amount of work. Decision of Quantity of Equipment and Instruments in the AIIMS, Patna will be final in this regard.

16. AIIMS, Patna reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, PATNA will be final in this regard.

   (AnantPrakash) Financial Advisor

Encl: Annexure 1 (Format of Price Bid)
To,
The Financial Advisor,
AIIMS Patna.

Dear Sir,
1. I/We .......................................................... submitted the quotation for
   Enquiry No. AIIMS/Pat/biochem/ARF/2014/160 dated 10.03.2014 for “Supply and Installation of animal house” at AIIMS Patna.
2. I/We thoroughly examined and understood terms & conditions of contract given in the enquiry document.
3. I/We hereby offer to supply at the following rates. I/We undertake that I/We are not entitled to claim any enhancement of rates on any account during the validity of rate.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Product with Description (b)</th>
<th>Quantity</th>
<th>Make &amp; Model No. (d)</th>
<th>Price per unit (e)</th>
<th>Taxes (Including all @ ........ %.) (f)</th>
<th>Price per Unit (inclusive of all taxes) (g = e + f)</th>
<th>Total Amount (h)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Mice cage holding Rack</td>
<td></td>
<td></td>
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<td></td>
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<tr>
<td>2</td>
<td>Rat cage holding rack</td>
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</tbody>
</table>

ANNEXURE “1”

PRICE BID FORM
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<tbody>
<tr>
<td>3.</td>
<td>Rate cage</td>
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<td></td>
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<tr>
<td>4.</td>
<td>Animal change station</td>
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<tr>
<td>5</td>
<td>Guillotine</td>
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</tr>
<tr>
<td>6</td>
<td>*Comprehensive Annual Maintenance (CMC) for one Year</td>
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<td></td>
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</tr>
</tbody>
</table>

*Comprehensive Annual Maintenance (CMC) – The institute will enter into the CMC contract after expiry of the warrantee/guarantee period of one year. Charges quoted for CMC should include maintenance of water purification system and supply of all the accessories required for maintaining the system in good condition for 1 year. Payment of CMC will be made by the institute on quarterly basis after submission of bill and inspection certificate duly signed by the head of the user department.