LIMITED TENDER FOR BORING / DRILLING OF TUBE WELLS AT AIIMS PATNA CAMPUS

Dear Sir,

1. The under mentioned work is required to be executed. You are requested to submit your rate on the Performa given below:

<table>
<thead>
<tr>
<th>Ser No</th>
<th>Description of Job</th>
<th>A/U</th>
<th>Qty</th>
<th>Rate Figures (In Rs.)</th>
<th>Rate in words (In Rs)</th>
<th>Taxes, (if any)</th>
<th>Total Amount including taxes in Figures (In Rs)</th>
<th>Total Amount including taxes in words (In Rs)</th>
</tr>
</thead>
</table>

ATTACHED AS ANNEXURE “I”

2. Terms and conditions for quoting the rates and placing of work order will be as under in addition to given in the Annexure “I”:
   (a) The quotation must be in the unit mentioned against each items.
(b) The rates should be quoted in both figures & words. In case of discrepancy between two, lesser amount will be considered as correct and valid.

(c) In case of error / discrepancies between rate and total amount, rate will be considered as correct and total will be corrected accordingly.

(d) The rates quoted by you will remain open for SIXTY days from the dated when are due.

(e) Rate quoted should clearly show the charges of sales Tax, Octroi charges or any other charges indicating clearly whether they are inclusive in the rates or will be charged extra.

(f) In the absence of any reference to Sales Tax and other charges it will be taken that rates quoted by you are net rates including of all taxes and other charges.

(g) SE reserves the right to accept/reject any quotation irrespective of whether it is lowest or Not.

(h) Quantity shown is only approximate and SE may reduce/decrease or increase items at the time of placing Work Order or during execution of work if technically required.

(j) Import license/foreign exchange, if any, required in connection with supply/ execution of work order will be entirely your responsibility.

(k) In case your rates are accepted the work will be executed within 30 days of receipt of Work Order. (Delivery Period)

(l) Your quotation must be submitted in a sealed cover with the information indicating quotation No & date of opening.

(m) The quotation should be clearly marked on the top “QUOTATION” for Work Order due on 26 May 2014.

(n) Your quotation should reach Project Cell, AIIMS Patna on 6 June 2014 at 1500hrs. The quotations will be opened immediately thereafter in the presence of bidder who wishes to be present. Quotation received after the time specified will not be accepted

(s) Terms and conditions for opening of quotations, prequalification criteria and Work Order are attached at Appendix ‘A’.

Yours faithfully

(Ratnesh Kumar, IDSE)
SE

------------------- 3/-
Note:

1. Please mention your TIN / ST/CST No in the quotation while quoting the rates.
2. No advance payment is admissible.
3. Quotation not received on the format shall be rejected by the department.

Appendix ‘A’

PREQUALIFICATION CRITERIA AND TERMS AND CONDITIONS

PREQUALIFICATION CRITERIA, OPENING OF QUOTATIONS AND INSTRUCTION TO BIDDER

1. Prequalification Criteria: You should have executed the work of boring tube well in any Central / State Government department or PSUs. A copy of work order is to be enclosed in a separate envelope super scribed “Pre-Qualification Documents” and sealed.

2. Tender Fee: A tender fee of Rs. 500/ in form of demand draft from a scheduled bank issued in the favour of “All India Institute of Medical Sciences, Patna” shall be deposited along with prequalification criteria. Bid without tender fee shall be rejected.

3. Earnest Money: A demand draft / Pay order from a scheduled bank issued in the favour of “All India Institute of Medical Sciences, Patna” for an amount of Rs 10000.00 (Rs Ten Thousands only) should be submitted in a separate sealed envelope super scribed “Earnest Money”. Bid without Earnest Money shall be rejected.

4. Financial Documents / Quotations: The quotations attached will be filled by hand for each items separately and signed at the bottom of the quotation with company / firms seal. Corrections if any should be signed and authenticated. No overwriting is permitted. If overwriting is noticed, the quotation will be rejected and no further communication on this account will be made. The quotation shall be sealed in a separate envelope super scribed “Quotations”.

5. All the above three envelopes shall be enclosed and sealed in a separate envelope super scribed with “Quotation for bore well / Tube wells at AIIMS Patna due 6 June 2014”.

6. The sequence of opening of quotation shall be as under:
   (a) Prequalification Documents.
   (b) Earnest Money of all the bidders / firms who qualify and submitted tender fee.
   (c) Quotations of the bidders / firms who have qualified and submitted the Earnest Money.
Note:-
1. Earnest Money of unsuccessful bidder / firm shall be returned after work order is placed to successful bidder / firm
2. Earnest Money of successful bidder shall be returned after submission of performance security or adjusted against performance security.

**Performance Security**

1. Successful bidder shall be issued letter of award. The successful bidder is required to submit a performance security in the form of demand draft / Pay order from a scheduled bank issued in the favour of “Director, All India Institute of Medical Sciences Patna” for an amount of 5% of the tendered value rounded to nearest 10 (Ten) rupees in seven days. Successful bidder may adjust earnest money against performance security and may deposit additional amount required in the form of demand draft / Pay order for additional amount if he desires so.

2. Performance security shall be returned after 60 days from successful completion of work.

**TERMS AND CONDITIONS**

1. Motorized drilling rig will be arranged by your firm and you will be responsible for its functioning, safety and security during execution. No claim, whatsoever shall be admissible. In case of any breakdown due to any reasons whatsoever, it will be repaired / replaced by you for timely execution of work.

2. The location of boring will be decided by the department. In case of any failure in getting required yield or unsuccessful boring / drilling due to any reasons whatsoever, another location will be given by the department and no extra / additional payment will be made on this account.

3. The work will be executed under the supervision of Senior Project Manager (SPM)/ Project Manager (PM) of Project Cell, AIIMS Patna or any other representative as deputed by the department, who will be designated as Engineer-in Charge.

4. All the materials required in the work shall be as per specification given in the quotation / work order and will be got approved from the Engineer-in Charge in writing before incorporation in the work.
13. You will be responsible for security and safety of manpower deployed by you for executing the work. All safety norms will be strictly observed during execution of work. In case of any injury / casualty during execution of work, it will be your responsibility to settle all the issues / claims / insurance as per Labour law of State and Central Government as applicable.

ISSUE OF MATERIALS

13. No material shall be issued by the department.

INSPECTION AND TEST

13. Inspection and testing shall be done by the Engineer-in-Charge after successful completion of each tube well. All facilities shall be provided by you for inspection and testing.

PAYMENT INSTRUCTIONS

8. Payment shall be made on successful completion of Work order when certified so by the inspecting authority after inspection and testing. No interim payment shall be made.

9. Prescribed pre-stamped bill in triplicate will be submitted to the paying authority after fulfilling condition 8 mentioned above.

10. Original copy of work order will be attached with the bill.

11. The bills along with connected documents will be subjected to pre audit by associated finance prior to releasing payment.

12. Payment will be made through A/C payee cheque only.

GENERAL CONDITIONS

13. If the work is expected to be delayed due to any cause beyond your control, you shall immediately, on the happening of the event causing delay in work, give notice thereof in writing to the Engineer-in-Charge under intimation of the SE, who after consideration of circumstances causing delay in the work grant reasonable extension of time of completing the works. However, the Institute reserves the right to levy Liquidated Damages @ 05 % per week limited to maximum 10% of the contract value in case of delay in execution of works.
14. In cause the work is not completed within the stipulated period the order may be cancelled and without any liability whatsoever towards the department.

15. No insurance will be paid by the department.

16. Department accepts the no responsibility and liability for the loss and damage to the items in transit or for the rejected work, whatsoever may be the reason.

17. The department reserves the right to subject the work to a second inspection and inspecting by any authority nominated by him or to inspect and test the work himself and may reject them if not found confirming to the laid down standards and specification, within a period of twelve months from the date of acceptance by the normal inspecting authority mentioned above, even the work have been done accepted, passed and paid for. The firm shall carry out such rectification works within a period of one month on receipt of due notice in writing and his (repairer’s) cost.

WARRANTY

18. Works carried out would be guaranteed for a period of one year from the date of acceptance/commissioning of tube well. In case of any breakdown / notice of substandard work, the firm will repair / rectify the defects within 3 days of receipt of notice from the department. Pumps installed will have one year replacement guarantee.

19. The department reserves the right to recover any outstanding dues from the firm the sums available with it or any other department / PSU.